The Southern Pine Ecology and Management Research Work Unit (RWU) 4159 of the Southern Research Station (hereafter, SRS-4159) plans to advertise a vacancy for a Forester to serve as the Site Manager at the 1,675-acre Crossett Experimental Forest (CEF) in Crossett, Arkansas. This is a permanent, full-time position that supervises the facilities, staff, research, and management programs of the CEF. The purpose of this Outreach Notice is to determine the potential applicant pool for this position and to establish the appropriate recruitment method and area of consideration for the advertisement (e.g., target grade or multi-grade and government-wide or DEMO). This outreach will remain open until February 28, 2020. The announcement link in USAJobs will be sent to you when the permanent position opens.

SRS-4159’s mission is to conduct the research, demonstration, and technology transfer work needed to develop and share our knowledge of the ecology and silviculture of southern pine-dominated forests. This includes building the ecological basis for and refining the silvicultural principles/practices of these pine-dominated ecosystems to help land managers make better management decisions and achieve desired results on public and private forest lands in the South. SRS-4159 operates under the broader Science Area of Resource Management and Use within the Southern Research Station. The SRS-4159 web page and related story map provide more information about the RWU and the work we do; you can also get more information on the Crossett Experimental Forest here.

**Duties**

This position is part of the USDA Forest Service’s Southern Research Station. The purpose of the position is to manage the CEF’s staff and facilities and provide skilled technical support to one or more scientists. In this capacity, the incumbent assists in the collection, analysis, and reporting of research data and is responsible for the maintenance of the facilities at CEF and its day-to-day operations. The incumbent reports to the scientist-in-charge (SIC) of the CEF and supervises the SRS staff who work there. The incumbent will use their professional judgment and knowledge to accurately perform a variety of forestry, ecology, wildlife, and/or botanical measurements to provide professional assistance to researchers; anticipate and troubleshoot problems and recommend instruments and solutions; assist in technology transfer efforts by the SRS; plan, schedule, and coordinate works schedule with supervisor; determine resources required to carry out CEF studies in terms; oversee day-to-day operation of other SRS employees, including training on necessary equipment and operational safety; monitor data quality with follow-up and QA/QC; monitor location, broad practices, and safety of visiting scientific teams; and
provide technical assistance and consultation about CEF study site locations. Work may also entail some
database support, including the location of study sites and field plots; using judgment to resolve errors
and discrepancies in data; recommends solutions, and refer major problems to supervisor; build and
update data files on personal computers using appropriate software; maintain CEF weather station and
eddy flux tower and download, upload, record, store, and disseminate weather data as required.

As the CEF Site Manager, the incumbent will perform all or most of the following duties: oversee, perform,
and/or coordinate maintenance needs on the buildings, infrastructure, and grounds of the CEF; perform
road, signage, and fence maintenance and discourage illegal off-road vehicle use; ensure integrity of the
CEF by overseeing the day-to-day operations and maintaining fencing, roads, and public recreation areas;
identify potential safety situations and take appropriate action; coordinate upkeep with SRS and Ouachita
National Forest personnel; schedule research visitation and day and overnight stays in the facilities and
resolves conflicts among users; keep log of all research and non-research visitors by affiliation, noting any
overnight stays, and maintain annual reporting; coordinate tours with SIC, and prepare and lead
informational tours to visitor groups to the CEF; promote cooperation with the Ouachita National Forest
to identify and apply the best land management practices to ensure the integrity of the CEF; interface
with individuals, groups, public agencies, universities, and other research organizations, private citizens,
and research station regarding coordination and integration of research activities on the CEF; obtain
needed supplies within SRS purchasing guidelines; perform administrative duties such as maintaining CEF
records, property, and expenditures and receipts with supervisor; ensure expenditures are appropriate
and within budget parameters; and keep the SIC and Project Leader informed of issues as they arise and
initiate consultation on priorities, when needed.

NOTE: The position requires that the incumbent must possess and maintain a valid state driver's license.
The incumbent must be proficient in the safe and accurate operation of typical forestry equipment,
including tree measuring devices, chain saws, computers and data loggers, and in driving trucks, tractors,
and all-terrain vehicles. Where required, the incumbent will pursue training and attain necessary
equipment, vehicle, and fire management certifications. Strong candidates for this position will have
experience in USDA Forest Service policies and practices regarding timber management and contracting,
personnel (supervision), NEPA planning, public relations and partnerships, and managing budgets;
experience in research and/or fire are helpful, too.

How to Apply: Individuals that wish to be considered for this position must respond to this outreach
and/or apply to the vacancy announcement on the USAJOBS.gov website by the closing date of the
vacancy announcement. The announcement number has not been generated at this time. To be notified
when announcements are posted send the completed form from the last page of this document including
contact information to Dr. Don C. Bragg. Once announcements are posted applicants must apply online at
www.usajobs.gov. The Referral List for this position will be issued to the selecting official upon closing
of the vacancy announcement. All applicants found to be qualified and in the quality group will be referred
for consideration. This outreach will remain open until February 28, 2020, and the announcement link in
USAJobs will be sent to you when the permanent position opens.

Individuals needing additional information on duties of the position may contact Dr. Don C. Bragg, SRS-
4159 Project Leader, via email (Don.C.Bragg@usda.gov) or by phone (870-367-3465).

TYPE OF APPOINTMENT: One permanent full time position
DUTY STATION: Crossett, Arkansas

USDA is an Equal Employment Opportunity Employer
TELEWORK ELIGIBILITY: No
WORK SCHEDULE: Full-time 40 hours per week

Community Information
The Crossett Experimental Forest is a location of considerable historical significance in the forestry profession. Originally opened in 1934, the CEF has had a number of southern pine-based research studies in constant operation for over 80 years. With an emphasis on natural regeneration and uneven-aged silviculture, the heavily wooded CEF provides an inviting backdrop to research opportunities that range from traditional silviculture to cutting edge ecology. The CEF has multiple buildings that include office space, workspaces, lodging, and storage, with advanced weather equipment and sophisticated flux tower technology.

The city of Crossett is located in Ashley County, in the midst of southern Arkansas’s pineywoods country approximately 130 south of Little Rock and 50 miles north of Monroe, Louisiana. The population of Crossett is approximately 5,500 persons, with multiple restaurants, churches of most major denominations, newly updated hospital and public library, and numerous outdoor recreational opportunities. The nearby cities of Monticello (population 9,500) and El Dorado (population 18,000) in Arkansas and Bastrop (population 11,000) and Monroe/West Monroe (combined population of 63,000) in northern Louisiana provide additional shopping, dining, recreational, and entertainment options.

The Crossett area is in a well-forested, rolling, coastal plain section of Arkansas within a short drive of the Mississippi River alluvial plain to the east, several hours north of New Orleans and the Gulf of Mexico, and several hours south of the Ouachita Mountains of central Arkansas. Nearby are several large national wildlife refuges, the Ouachita and Saline Rivers and Bayou Bartholomew, plus numerous smaller bodies of water that offer excellent hunting, fishing, hiking, birdwatching, and other outdoor recreational opportunities. Southern Arkansas and northern Louisiana have rich historical legacies to explore, ranging from prehistoric cultures at the nearby Poverty Point National Historic Landmark in northeastern Louisiana to the antebellum Lakeport Plantation about an hour to the east. A variety of housing types and prices are available across the area. Several large timber companies and forest products manufacturers can be found at Crossett or nearby communities, and other employers offer service, managerial, manufacturing, educational, medical, and governmental positions.

How to be Considered
The purpose of this outreach notification is to determine the potential applicant pool that may be interested in the position. Current Forest Service employees are encouraged to respond. If interested, please complete the attached Outreach Response Form and send it to Dr. Don C. Bragg, Project Leader, USDA Forest Service, P.O. Box 3516 UAM, Monticello, AR 71656 or email it to Don.C.Bragg@usda.gov before February 28, 2020. Interested parties should include a brief narrative, or resume, describing your experience and/or qualifications for the position. We anticipate officially announcing the position in the near future, with a flexible starting date. For more information, contact Dr. Bragg at (870) 367-3465.

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To file a complaint of discrimination write: USDA, Director, Office of Civil Rights, 1400 Independence Ave, SW, Washington, DC 20250-9410 or call (800) 795-3272 (voice) or (202)720- 6382 (TDD). USDA is an equal opportunity provider and employer.
Outreach Response Form

Forester, GS-0460-09/11
Duty Station: Crossett, Arkansas

If you are interested in this position, complete this form and a brief resume and send them via email to Don.C.Bragg@usda.gov before February 28, 2020. If you are not a current Forest Service employee or do not have access to e-mail please complete this form and mail to: Dr. Don C. Bragg, Project Leader, USDA Forest Service, P.O. Box 3516 UAM, Monticello, AR 71656.

PERSONAL INFORMATION

Name: ___________________________________________________________
Address: _________________________________________________________
City, State, Zip: __________________________________________________
Email: ___________________________________________________________
Phone: __________________________________________________________

EMPLOYMENT

Are you currently a Federal Employee?  [ ] Yes  [ ] No

If Yes:
Name of your Agency & Location: _______________________________________
Current title/series/grade: ___________________________________________
Type of Appointment: [ ] Permanent  [ ] Term  [ ] Temporary

If No:
Current Employer: ___________________________________________________
Current Position
Title & Salary: _____________________________________________________
Type of Appointment: [ ] Permanent  [ ] Term  [ ] Temporary

If you are not a current permanent federal (career or career conditional) employee, please indicate below if you are eligible for other appointments under any of the following special authorities:

[ ] Person with Disabilities  [ ] Veteran’s Readjustment Act
[ ] Student Employment Program  [ ] Reinstatement Eligibility
[ ] Veteran with 30% Compensable Disability  [ ] Other: __________________________

Thank you for your interest

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